

Attention: This copy of the handbook doesn't reflect restrictions required for COVID-19 safety. Those revisions will occur in August, when we know the conditions and our district comprehensive plan.



East Valley Parent Partnership
Student and Parent Handbook
2020-2021

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Mission Statements

The East Valley School district will inspire all students to achieve academic excellence and to become responsible citizens.

East Valley Parent Partnership builds strong partnerships with parents to inspire students to achieve academic excellence and become responsible citizens.

Welcome to the East Valley Parent Partnership!

EVPP is a program within the East Valley School District that works directly with parents to provide an alternative setting to the regular classroom, **a setting that empowers parents to serve as the primary teachers for their children**. EV Parent Partnership operates under the Washington State Alternative School (ALE) requirements (WAC 392-121-182). The graduation requirements for a high school diploma are consistent with East Valley School District Board Policy number 2410. EVPP recognizes and allows for different paths to accomplish those same educational requirements.

What do we Value?

We value **partnership** between parents, students and EVPP staff to enhance student achievement. We value **communication** between parents, students and EVPP staff surrounding student learning and current ALE laws.

We value three-way **accountability**: **EVPP staff members** are held accountable to be supportive, knowledgeable and helpful to our families. **Families** are responsible for teaching their children, to support EVPP, and help the program comply with ALE laws. **Students** are responsible for their learning. We value **integrity**: following legal expectations and ethical standards.

We value **variety in the education** of students. EVPP staff members support families in making educational decisions for their students within the flexibility of the ALE laws. We value **student individuality**. We acknowledge that parents know and care about their children as individuals and recognize that parents are the best ones to construct their children's educational pathways.

Glossary for all the forthcoming acronyms:

EVPP -East Valley Parent Partnership	EVSD -East Valley School District
EVHS -East Valley High School	EVMS -East Valley Middle School
WAC -Washington Administrative Code	RCW -Revised Code of Washington
ALE -Alternative Learning Environment (EVPP is an ALE)	
CERT -The Certificated Teacher assigned to every ALE student	
WSLP - Written Student Learning Plan- Required for every ALE student	
ALEX -Our ALE data management system. https://evpp.evsd.org/ (then click <i>ALEX</i>)	

EVPP Families

Students in EVPP and their families share many important characteristics. Since parents are their children's primary teachers it's critical that families have the time and ability to teach and learn each week. It usually takes at least 30 hours over the week to accomplish the teaching and learning that is necessary for success. Our families work closely with each other and want to learn together. Additionally, EVPP families work closely with their Cert teacher consultant and stay in close communication; thus the name *Parent Partnership*. EVPP parents function as the primary educators for their children.

Special Enrollment for Choice or Alternative Programs

East Valley Parent Partnership is a program which parents and students may choose as an option for their education. Students between the ages of five and twenty-one are eligible to attend EVPP. Criteria for enrollment is district resident status or a release from the student's district of residence; preferably some prior home school experience; other siblings currently in EVPP; the student's ability to work independently; parent's ability to commit to and support the home education experience; and student's special needs. Prior attendance and discipline are considered if transferring from other school programs. Enrollment represents a signed learning contract between parents/students and a certificated teacher from the East Valley School District.

Students in current violation of attendance requirements in a public or private school will not be eligible until they have returned to their current school and achieved 90% attendance for at least 30 school days. Enrollment in EVPP requires a minimum commitment of one semester before the student will be eligible for transfer to another in-district program unless insufficient progress requires a transfer.

Students with disabilities or currently receiving special education services may receive services for an Individual Education Plan (IEP) at EVPP with the approval of the District Special Education Coordinator and EVPP Principal. Students with these needs may have the choice of receiving services at a traditional school or participating in a blended program of study as outlined in the student's WSLP.

Enrollment Process

Required steps in the enrollment process are:

1. Student and Parent meet with one of our teachers for orientation.
2. Student and parents complete an EVPP enrollment form and application materials.
3. Once the enrollment is approved, EVPP will assign a certificated teacher to work with the student and parents in the development of the student's individual learning plan.
4. Teachers work with parents and student to implement and carry out the student's individual learning plan. (WSLP)

When the District Superintendent designates EVPP at capacity, students and parents interested in participating in the EVPP will be placed on a waiting list until space can be made to serve interested student.

Written Student Learning Plan

Every student enrolled at EVPP must have a Written Student Learning Plan (WSLP). The WSLP is a requirement of state laws directing Alternative Learning Programs and is the guide to the student's education. This plan is developed by the certificated teacher/advisor in collaboration with the parent using our online data management system, **ALEX**. The WSLP must include:

- Course Descriptions
- Materials
- Learning Goals
- Learning Activities
- Progress Criteria/Methods of Evaluation
- Weekly Hours
- Beginning and ending date
- Methods of contact

Once the WSLP is entered into ALEX, a certificated teacher/advisor will approve the plan. The WSLP must be in place and approved before curriculum funds can be accessed. The certificated teacher/advisor will maintain the WSLP throughout the school year which includes development, supervision, monitoring, and evaluation of student progress (WAC 392-121-182 (4)). The learning plan is a working document that can be changed to meet student needs and must be completed before a student is considered enrolled at EVPP. Given the time and resources to develop a Written Student Learning Plan, a parent is encouraged to actively participate in the design and implementation of the WSLP.

Instruction

Families work with their Certificated Teacher/Advisor to create and maintain a Written Student Learning Plan (WSLP) for each student, and the WSLP defines the instruction which will be provided. As the primary teacher, parents must take responsibility for providing instruction according to the WSLP and WA State Law. Hourly requirements for all students in grades K-12 include weekly instruction of 30 hours. Hourly requirements include at-home and EVPP on-site instruction.

As required by state law, religious materials and/or religious instruction may not be included or used to support the weekly hours since these hours are considered “public school hours”.

Monthly Reviews must be submitted in the ALEx program for all students at the end of each month so that the teachers are able to follow our guidelines to determine whether progress is adequate. Failure to complete the monthly progress review may result in students not being allowed to attend classes on-site until the review is completed. In the event that reviews are consistently not completed on time, a student may be withdrawn from EVPP for a minimum of 30 days and a maximum of the rest of the school year. An exception to this may be given by the Principal, in the case of working toward high school credits.

What does your student/s need to know at each grade level? EVPP students strive to master the Washington State Standards and, when applicable, the Essential Academic Learning Requirements (EALRS). These standards are embedded in our WSLP templates but can also be found at <http://www.k12.wa.us/>.

Parents and students must be aware of and meet homework expectations from EVPP on-site classes. Students must be taught state required subjects, including HIV/AIDS. PE is a required class at the elementary level. Full time students must have PE on their WSLP.

Curriculum/Materials Available

EVPP will purchase educational supplies, services and materials that CLEARLY support the goals and expectations of a student’s WSLP for the current school year. Curriculum choices must be made from a list of EVSD approved materials. Teachers will assist in presenting the most appropriate curricula for grades and subjects and will determine appropriate curriculum purchases, based upon what is typically spent for materials per student within the district.

1. All curriculum purchases must be made through an EVPP purchase order beginning after the WSLP is created. All curriculum purchases must be made before April 1.

2. Curricula expenditures may only purchase materials specifically identified in the Written Student Learning Plan.
3. The EVPP Principal has final authority on curricula expenditures.
4. Curricula expenditures are pro-rated based on student's (FTE) status and months of EVPP enrollment. Part time students can expect to purchase proportionally less curricula than full time students. Expenditures are often also reduced when students enroll after the beginning of the year.
5. Purchased Items remain the property of East Valley School District. Items must be checked back into library inventory at end of semester or year. Consumable items (i.e. workbooks) that are used during the year do not need to be returned.
6. Items must have good potential to be used by other EVPP families in the future.
7. Items purchased with curriculum funds will be entered in library inventory and checked out to parents.
8. Proposed materials must be items which can reasonably be stored at EVPP. Storage space is limited.

Some of the items that may **NOT** be purchased with the Curriculum allotment include:

Items NOT listed on the WSLP	Faith-based materials
Rented items or materials, like music instruments	Personal lessons, such as swimming or karate
Team Registration Fees, like soccer, baseball, etc.	Personal use items, such as uniforms, cleats, etc.
Memberships in swim clubs, gyms, YMCA, etc.	Family board games
General supplies such as paper, pencils, and pens	Computers, tablets, printers, printer ink, etc.
Driver training courses or private tutors	Specialty courses not provided in typical schools

Weekly Contact

Students enrolled at EVPP are required to make contact with their certificated teacher/advisor on a weekly basis. According to WAC 392-121-182, Sec 4(b), students will have direct personal contact *“for the purposes of instruction, review of assignments, testing, evaluation of student progress, or other learning activities or requirements identified in the Written Student Learning Plan, and must at minimum include a two-way exchange of information between a certificated teacher and the student”*. The most common way that we most often meet this requirement at EVPP is through student attendance of at least one class on our campus. It's also important for students to have direct conversations with their teacher regarding their studies and weekly accomplishments.

Student-directed conversations with the certificated teacher have not only proven to be the most meaningful form of weekly contact, but they also build student confidence, develop student organizational skills and give students an opportunity to recognize and take pride in their accomplishments. A variety of contact options shall be considered, including phone calls, Skype, FaceTime, Zoom, Google Chat, and email. In order for weekly contacts to be most effective, students need to organize and prepare a description of the activities completed during the week for each class. For example, on Skype they can share artwork, show science experiments, play an instrument, do a dance, share a math page, or read a story. Most of these descriptions can also be accomplished over the phone. Emails should describe the activities with the same detail to form a picture in the teacher's mind. Remember that the contact must be two-way; so just sending a text or e-mail is not sufficient without a response. Contact that occurs between the parent and the certificated teacher does not meet the requirement for weekly contact. The contact must be between the student and teacher but may be supported by parents. Weekly contact is our school's equivalent to attendance. Failure to make contact requires us to initiate truancy procedures.

Academic Progress

Students in ALE programs are expected to show one year's growth every year. In ALE we can be asked to prove that our kids have learned. The instructor of record for each course in the Written Student Learning Plan (WSLP) whether on- or off-site, is required to evaluate student progress in that class each month of attendance. The information required for the Monthly Progress Reviews must be entered in ALEx (<https://evpp.evsd.org/>) and is due from the 22nd – 28th of each month, September – May. Reviews of student progress in June will be completed the last week of school.

Each month Certificated Teachers evaluate the overall progress of all EVPP students. (If 40% or more of a student's WSLP course hours are evaluated as "N" or unsatisfactory on monthly reviews, the overall progress will be unsatisfactory and the advisor will meet with the parent and student.) They will complete and submit an intervention plan (no later than the 10th of the month.) The second time it happens during the same school year, the same process will be repeated. The third time that progress is insufficient during the school year, the student will be removed from EVPP. ALE programs MUST document that students are making progress at a rate comparable to "typical" schools. After three cycles of insufficient progress we'll offer places in the regular school program or return to the student to his or her district of residence. Monthly evaluations of student progress will be completed by teachers on or before the 4th of each month, October through June. June overall reviews will be completed by the last contracted day for advisors in June.

Certification of Hours- Parents will need to complete the certification of hours every month. Students in grades K-12 require 30 hours of instruction every week. See your certificated teacher if you have questions.

Academic Interventions

As a program operating under alternative school laws, students must demonstrate adequate progress equal to a year's progress in a traditional school. If a student fails to make satisfactory progress, the coordinating teacher must design an intervention plan in order to improve student progress. Parents will assist in the development of this intervention plan. (See WAC 392-121-182) Failure to demonstrate progress may result in the student losing enrollment eligibility and be required to transfer to another school or program. A student would not become eligible for re-application until after at least one complete semester following disenrollment. These days may span over two academic school years in the instance a student is declared ineligible in the second semester of a school year.

State Testing

Students in grades 3-8 and 10 are assessed using current WA state assessments. The most important reason for assessments is to confirm where your student has grown and what learning targets need further attention. We're required by law to administer the state assessments annually to all full-time students. Part time students are not required to participate in the state assessments yet they are still required to be assessed annually. It's more effective for us if everyone takes the same tests. At the school level we look at individual scores and share those with parents. Individual assessment results are used only by the teacher, parents, and in some cases by students. On a program level EVPP assessment results are compared to every other public school in the state. For information, see our report card at: reportcard.ospi.k12.wa.us Whether you agree with the assessment requirement or not, it is what is used to give credibility to EVPP and other ALE programs like ours. If a parent of a full-time student refuses to allow his or her student to be assessed, EVPP receives a "0" on our report for that student. That "0" is averaged into our overall score, thus bringing down our average. When a school has a low score people assume that the work is not being done or is of poor quality. We are proud of what we do for students at EVPP. We want our kids to show what they can do and show what we still need to work on.

All EVPP students will be scheduled to participate in the SBA for English/Language Arts and for Math. Our 5th and 8th grade students also take the Washington Comprehensive Assessment of Science. (WCAS) It should be noted that all students who want a high

school diploma will be required to demonstrate their skills in ELA, Math, and Science. There are several ways that students can accomplish this, but taking and passing the Smarter Balanced Assessments is the easiest and most efficient way to demonstrate those skills.

Local Testing

We give screening and progress monitoring tests throughout the year to measure progress towards expected performance standards so that our teachers and parents see what learning to work on. These scores are tools to help parents provide instructions that our students need. Our math screener and *Reading Inventory* don't take an excessive amount of time and they provide teachers and parents with an important snapshot of student performance. We also give two practice tests that help our kids prepare for the SBA and give feedback to our teachers and parents about ways they can help kids be more successful. Most of these tests occur during academic weeks, so impact on the on-site classes is minimal. We look at the scores in the fall, winter, and spring. Multiple scores let us see what growth has occurred. It is a best practice for teachers (including parents who are teaching!) to monitor student progress over time.

On-site Classes

The Parent Partnership offers a wide variety of classes for all ages and grades K through 12. There are two categories of classes – supplemental and academic.

Supplemental Classes

These classes meet for 1 hour per week. They provide opportunities for students to learn new skills and be with other students in a classroom setting. Most of our class sizes are small (less than ten students per class) with the exception of the PE, drama, and dance classes. Some of the classes provide social opportunities that are difficult for a parent to provide while teaching at home.

Most classes require no time outside of class for preparation or homework. Exceptions are the language and music classes, which will require practice time at home. Fees for music books are counted in curriculum expenditures. Please check the course description to see what is required in a class before registering.

Tutoring and other support

EVPP offers on-site academic support supplemental classes for reading, writing, science, and math, as well as class times in study hall settings or library to work on any school assignments. Our supplemental classes are taught by people who are specialists in their fields and bring a passion for those subjects, though not all of our specialists hold Washington Teaching Certificates.

Academic Track Classes

Academic Classes for core high school subjects are offered for credit and taught by Washington State Certificated Teachers. Academic classes meet approximately 2 hours each week with 3 hours of course work completed at home, which totals at least 5 hours of weekly learning time and assigned course work. These academic classes are comprised of textbook reading, classroom discussions and projects, individual homework assignments, collaborative off-site and remote work with other students, and tests. Grades are given and regular attendance is required.

Class Registration

Families register for Enrichment Classes online depending on enrollment seniority. To register online: go to the ALEX link on our web site at <https://evpp.evsd.org/> (then click ALEX) Log in, go to “classes”, then “enroll in classes”. Class registration is done according to seniority in EVPP. Groups are assigned specific days and are listed on the EVPP home page. Full time students are limited to 10 classes per semester and part time students have access to classes depending upon their enrollment status. For instance; a student who is .6 FTE has access to 6 classes total. Students are limited to register for half of their allotted classes during the first day of registration. After all families have had a chance to register for half of their classes registration is reopened and students may register for their remaining classes depending upon their full time/ part time status. Families are notified of registration dates for each semester. Students must be enrolled in a class at all times that they are on the EVPP campus. If unable to register for a suitable class and space is available, students will be signed up for study hall or library in order to remain on campus.

Adding or Dropping Classes

Parents may add or drop a class during the first two weeks of the semester. To change on-site classes, parents must get permission from their Cert Teacher. The Cert Teacher may add or remove classes on student schedules as part of an intervention for insufficient progress.

On-Site Class Attendance and Tardies

Attendance is a very important factor in a child’s learning process. Parental promptness helps teach children to be on time and parents getting students to class on time (and holding regular class sessions at home!) teaches students of the importance of their education. Students who arrive to school late disturb the classroom, so it’s important that the adults driving get kids here on time. If unable to attend classes due to sickness, weather or family travel, please notify our Secretary **at (509) 241-5063**, so that the

absence will be excused. We reserve the right to drop a student from a class after three unexcused absences, since class space is often at a premium.

*Attendance is required in academic track classes and absences can affect a student's final grade. Students needing to leave during the school day must:

1. Have their parents sign them out at the office.
2. Report to the office upon returning to school and sign in.

Truancy - The following are considered truanies:

1. Being absent from school without the knowledge or permission of the parent.
2. Leaving school grounds during the day without permission.
3. Staying out of class without permission.

Exiting the Program

Families are asked to schedule an exit meeting with the Principal when leaving the program. All technology and non-consumable materials must be returned at this time and any outstanding paperwork completed. If the items are not returned we're required to issue a bill that will need to be paid before transcripts and records will be sent to a new school. Students will not be given their diplomas if they have unreturned technology, books or outstanding fines and paperwork. Once you have exited the program you lose program seniority.

General Information

Arrival/Dismissal

Our school building is open from 8:00 AM until 4:00 PM Monday through Friday. Student classes are held on Tuesday, Wednesday, and Thursday. Classes begin at 9:00 and end at 2:30. Students should not arrive before school before 8:50 and should be picked up promptly after their last class. There are no school personnel assigned to supervise students before 8:50 and after 2:45.

Bikes/Skateboards/Scooters

Bikes are to be stored on the west side of the building while students are in school. It is strongly recommended students lock their bikes to the chain link fence. EVPP does not assume responsibility for theft or damage. Skateboards, roller blades, wheeled shoes, and scooters are all items not allowed to be used on campus. If a student rides a skateboard or roller blades to school, they must be carried on campus and be able to be stored for the duration of the school day. Scooters must also remain outside of the building chained to the fence in front during school hours.

Class Behavior Expectations

EVPP has sensible and simple behavioral expectations for our students attending classes. We require that students:

Be on time	Be prepared for class	Be respectful
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We do consider it to be respectful for students to not disrupt classes or make others feel bad. Our on-site classes are **not required for your student to be in our program.** If students are repeatedly not meeting the class behavior expectations then they won't be allowed to attend classes on site.

Closed Campus

We don't let the students leave campus during the day. Students attending EVPP enrichment classes or a scheduled one-on-one time cannot leave campus during the day. Once classes are complete students in grades K-8 may leave campus with a parent or may walk if a parent has provided a note to EVPP stating that they give permission for their child to walk home. High School students do not need an adult or a note. In the event that a friend of the family or a relative will be picking up the student, notice must be provided to EVPP granting permission.

Communication for Parents

You'll get information about EVPP from several sources:

Your assigned Certificated Teacher will provide regular and important communication.

You'll get an almost weekly E-mail message highlighting important information.

Logging in to ALEX (<https://evpp.evsd.org/>) (then click *ALEX*) will get you access to pages that let you document your students' work and dates, information, and links. Looking at our EVSD Web Page (<https://www.evsd.org/>) will let you see program and district-wide information. Each month you'll get an e-mail message with a link to our monthly newsletter. You can see the need to keep us supplied with current phone numbers and an e-mail address that you check regularly.

Still have questions? Need more information? Call **(509) 241-5001**

Dress Code

Student attire includes clothing, hats, jewelry, headwear, body decorations, and make-up or other cosmetics.

Student attire must protect health and safety of students

Student attire must not interfere with the educational processes at school

Student attire may not advocate the use of drugs, alcohol, tobacco, or promote unhealthy behaviors.

Student attire may not be profane or offensive

Some examples of attire that can interfere with educational processes are: revealing clothing such as half-shirts, see through garments, bare back or spaghetti-strap shirts, clothing that reveals undergarments, skirts or shorts that are shorter than the fingertips, (when standing) or clothing that reveals midriff area or cleavage. Clothing that might be normal at a typical high school may not be appropriate for the six-year olds we also have on campus. Please remember that on-site classes are not a requirement for your student to be in our program. If the dress code is too restrictive for your student then do not sign up for classes.

Electronic Devices

We discourage students from bringing tablets and other electronic devices to school because they can be disruptive and we can't be responsible if those devices are lost, stolen, or broken. We recognize that many of our students have phones and families depend on the phones to maintain contacts with their students but we do have expectations for their use or non-use.

-We expect that students will have their phones turned off during classes unless a teacher specifically asks students to use their phones.

-Students may not use their phones to take pictures or video of other students or class activities unless asked to do so by a teacher.

-Students may not post or text information that could be hurtful to others.

Be aware that if a student electronically posts information that is disruptive at school the student is subject to school discipline, even if the student posted the information outside of school hours and while off-campus.

Emergency Drills

Our teachers will instruct students about the procedures for fire or other emergencies. Drills will be conducted periodically (fire, lock-in, evacuation and earthquake).

Extra-Curricular and After School Activities

EVPP students who are residents of EVSD are allowed to participate in extra-curricular activities at their respective grade levels at East Valley Middle School or East Valley High School. (Out-of-district EVPP students are required by law to participate in their district of residence.) In order to participate EVPP students must meet all conditions expected of any EVSD students, as determined by the Washington Interscholastic Activities Association. (WIAA) These include:

Academic Progress- Athletes must be passing at least five classes to practice or play in games

Attendance- students may not practice or play in contests if they have missed more than 2 periods of school on that day.

Behavior- If a student is suspended from school he or she is ineligible to practice or participate in contests during the days of suspension. Weekends are included in the suspension period.

Injury or Illness at school

If a student is injured at school first aid will be administered. Parents will be contacted in every instance of head or eye injury. For minor scrapes and bumps we don't contact parents directly. If a student becomes ill while they're at school we will contact you.

When to keep your child home from classes...

It is important for the health of all students, staff and families that your child not be at school when he or she is sick. Keep your child home from school when he or she has:

- A fever 100° or higher within the previous 24 hours
- A consistent, goopy, runny nose
- White or yellow drainage from the eye, crusty eyes, or redness of the eyelid or skin surrounding the eye
- A bad cough
- A sore throat, especially with fever or swollen glands in the neck
- Shortness of breath or other problems with normal breathing
- A child that seems ill – unusually tired, pale, difficult to wake, headache, body ache, confused or irritable, or lack of normal appetite
- A rash that is associated with a fever or severe itching
- Vomiting or diarrhea within the previous 24 hours, or bloody diarrhea
- Started a course of antibiotics within the previous 24 hours
- Any infectious or contagious disease that can infect other children
- As directed by your child's health care provider

Please call us at **241-5063** to let us know when your child is ill and won't be in class.

Library/Media Center

Our Library is a spot for parents and students to study, conduct research, and work on projects. There are curricula examples for parents to examine and checkout. The student section also has books and media available for checkout.

Lost and Found

We collect items that students leave behind and keep them for a while in the lobby for kids or parents to reclaim. It's really helpful if items brought to school get labeled. A coat with a name written in it is much easier to return to the owner. Please be aware that we periodically donate unclaimed items to local charities.

Lunch/Ordering Lunches

EVPP students eat lunch every Tuesday, Wednesday, and Thursday at 11:00 AM. Some students buy lunches, while some get them at a reduced price and some receive free lunches. Our food is prepared off-site and brought to our school each day. Our K-8 students eat in the Commons area and our high school students eat in the multi-purpose room. If you want your child to eat a school lunch you must order the lunch(es) on-line by 9:00 PM Sunday evening for the following week. To order lunches go to our web page, (<https://evpp.evsd.org/>) pull down the menu under "FOR PARENTS," and click "Order Lunch." Students often get a few minutes at the end of lunch, so we try to get them outside for a short recess in the fresh air.

Medication at School

There are times when students must have medication administered while they are at school. State law defines conditions for this to occur.

An East Valley School District medication request form must be filled out for ALL medications; must be signed by a physician and a parent or guardian; and must be kept on file in the school office.

The medications must be brought to school by the parent or guardian in the original container in an amount not to exceed a four-week supply.

The container must be labeled with the student's name, physician's name, drug name and dosage.

Medication is defined as all drugs, whether prescription or over the counter. In situations where the parent or guardian, physician, and school nurse believe it is in the best interest of the student that he/she carry an asthma inhaler, the "Authorization for Self-administration of Medication" form must be on file in the school office.

School Closures

Occasionally East Valley Schools are forced to close during regular hours; usually due to extreme weather. If East Valley Schools or EVPP experiences a late start or closure you'll receive an automated phone call to the primary phone number listed in our records. Additionally, the websites for East Valley School District, all local news stations, and Northeast Washington Educational Service District 101 will also have our school late start or closure information listed.

School Schedule

Working on the majority of classes at home allows lots of flexibility. Some kids start well at 8:00, and some not until noon. Some work on Saturday and some don't. Your student will have to work 30 hours each week- and you'll track and certify those hours. On-site Enrichment and Academic classes are held Tuesdays, Wednesdays, and Thursdays, starting at 9:00 and ending at 2:30. On-site classes are 55 minutes long. Full-time EVPP students can take ten classes each week, usually five classes each day for two days.

Tuesday, Wednesday, and Thursday

- 9:00 AM- First period begins
- 10:00 AM- Second period begins
- 11:00 AM- Lunch
- 11:30 AM- Third period begins
- 12:30 PM- Fourth period begins
- 1:30 PM- Fifth period begins
- 2:30 PM- School is dismissed

Technology Use and One-to-One Agreements

Students and parents must complete and sign the technology use agreements as part of enrollment. Agreements such as these are a requirement for us to allow student access to technology and information from the internet. High school students are required to complete class work using technology. We provide laptop computers to high school students to complete these requirements. The One-to-One agreements are explicit and specify that the student is responsible for his or her computer.

Toys

Please don't send your child to school with toys. They are often distracting or disruptive, and everyone is sad when they get lost or broken!

Truancy and Attendance

This is different from the *Class Attendance* section. State law defines how ALE programs track attendance and report truancy. The legal citation is in the Washington Administrative Code: *Attendance WAC 392-121-182*

Attendance is determined by academic progress, keeping a weekly calendar of hours spent on school work by subject, as well as making weekly contact. Academic progress will be evaluated on courses completed every semester as detailed in the WSLP. Students are encouraged to keep regular hours at home and work six hours a day. Full-time students must make weekly contact with EVPP staff as per WAC 392-121-182, Section 8 (d). Acceptable forms of contact include phone, e-mail, regular mail, other *synchronous electronic communication*, or a personal contact through workshops or scheduled one-on-one time. Many students make contact by attending class on-site. If your student is ill and misses their weekly classes your student must contact his or her consulting teacher that week. Students are then obliged to work at home or at EVPP to meet academic requirements as explained in the WSLP.

The total required hours per week for EVPP students is 30 hours each week. Students enrolled as full time 1.0 FTE students may sign up for 10 on-site classes per week. Students must make weekly contact each week. Failure to make weekly contact will result in the initiation of truancy procedures. Repeated failure to make contact requires EVPP to file a truancy petition with Juvenile Court. EVPP staff will work to establish a plan for improvement to maintain student in-good-standing status.

All parents are expected to keep track of their student's academic progress at home. EVPP staff will keep track of online and workshop course hours. A weekly/monthly contact log is part of the WSLP and will be used to track academic progress during the course of the school year. Parents must provide work samples, either hard copies or electronic versions submitted to the certificated teacher.

Students may access EVPP facilities and resources during scheduled class hours, scheduled one-on-one times, and by appointment.

The staff at EVPP is dedicated to ensuring student learning plans are met. If extra help is needed on a given course, parents and students are encouraged to contact EVPP and schedule a time when they can meet one-on-one with a teacher. EVPP staff will work with parents to accommodate student needs. Due to the busy nature of our workshop schedule, one-on-one times with your teacher are by appointment only. Weekly contacts may be accomplished through small group learning opportunities where attendance is kept by the certificated teacher.

Visitors and Guests

We welcome potential students and families to our program. As a part of the enrollment process students and parents are given a tour of our facilities, at times while classes are in session. Parents are always welcome visitors; just make certain you sign in at the front desk. Occasionally students will want to bring a friend or extended family member to school as a guest. Just like a typical school, we cannot assume responsibility for a student not enrolled in our school. Students not enrolled in EVPP are not allowed to visit during school hours.



EAST VALLEY SCHOOL DISTRICT #361
3830 N. SULLIVAN RD., BUILDING 1
SPOKANE VALLEY, WA 99216
(509) 924-1830

2019-2020 ANNUAL NOTIFICATIONS

These annual notifications are required by either state or federal law. Please read through this information carefully and if you have any questions, please call our school district administration office at 924-1830.

Trent
(509) 924-2622

CCS
(509) 927-3210

East Farms
(509) 226-3039

Trentwood
(509) 927-3215

Otis Orchards
(509) 924-9823

EVMS
(509) 924-9383

EVHS
(509) 927-3200

EV Parent Partnership
(509) 241-5001

STUDENT RECORDS AND DIRECTORY INFORMATION

Pursuant to the Family Educational Rights and Privacy Act, it is the policy of the East Valley School District to annually notify parents, guardians or adult-age students (18 years of age or older) that they have the right of access to student records, to request corrections of or amendments to such records, and to appeal any refusal of a request to change or amend such records.

Student records will not be released without the consent of the student's parent/guardian or that of the adult-age student, except as provided by law or District policy. Specifically, directory information, as defined in District Policy No. 3231.

Requests for records from schools where students have transferred will be released by the District without written consent. An example of a non-profit entity that requests such information is the United States military. Photographs may occasionally be taken of students for use in the news media or school district publications, as well.

If you do not want any information released to any and all such non-profit organizations, **or if you do not wish to have your child appear in a photograph, videotape, film or slide, please notify your child's school in writing.** This written request can be placed on file at any time during the school year. Inquiries regarding compliance with the Family Educational Rights and Privacy Act may be directed to Neale Rasmussen, Executive Director of Fiscal Services, 3830 N. Sullivan, Building 1, Spokane Valley, WA 99216. Phone: 924-1830.

ENROLLMENT INFORMATION

Resident and Non-Resident Transfers

Policy and Procedure 3140 provide information regarding resident (intra-district) transfers. Individuals who reside within the boundaries of East Valley School District and wish to transfer within the district should contact their resident school to request a transfer to another school within the district. Policy and Procedure 3141 provide information regarding non-resident (inter-district) transfers. Individuals wishing to transfer into East Valley should contact the receiving school principal to obtain a choice form and signature of approval, the form will then be sent to the resident school for a releasing signature. Students residing within the boundaries of East Valley and wishing to transfer to another school district may obtain a choice form from the East Valley School District Administration at 3830 North Sullivan, Building 1, Spokane Valley or call (509) 924-1830.

Running Start

Students enrolled in a high school program can participate in Running Start, a college credit program that is an outgrowth of the Choice legislation of 1990. This program allows students to simultaneously earn credits for high school graduation and towards a college degree. Students/parents should contact a high school counselor to learn more about Running Start or to apply to the program. Eastern Washington University, Spokane Falls Community College, and Spokane Community College are the local institutions that work collaboratively with East Valley School District on this program.

Advanced Placement Courses (AP)

Advanced Placement courses allow high school students to earn college credit by taking college classes in the high school setting. A high school counselor can assist students in registering for an Advanced Placement course.

ATTENDANCE

The compulsory attendance law of the state of Washington requires that any child, pursuant to RCW 28A.225, must attend school full time when school is in session, unless the child is enrolled in an accredited private school, an educational center, or is receiving home-based education. Policy and Procedure No 3122 define excused absences, unexcused absences and trancies. Based on RCW 28A.225.030, a petition must be filed with the Juvenile Court if a student has 5-7 unexcused absences within a year. They will be referred to the Community Attendance Review Board (CARB).

HOME/HOSPITAL INSTRUCTION

Home/Hospital instruction is provided to students who are temporarily unable to attend school for an estimated period of four weeks or more because of a physical and/or mental disability or illness. The program does not provide tutoring to students caring for an infant or a relative who is ill. Please refer to Policy 2165 and Procedure 2165P.

School districts determine student eligibility for H/H tutoring based on the requirements found in Washington Administrative Code WAC 392-172A-02100 guidelines for district administration of the Home/Hospital Instruction Program.

- H/H is limited to services as deemed necessary to provide temporary intervention as a result of physical and/or mental disability or illness.
- H/H services are limited to a maximum of 18 weeks. Weeks of absences may be consecutive or intermittent but may not exceed the 18-week limit.
- If a student will exceed the 18-week limit, consultation with the OSPI health services program supervisor is required for reimbursement prior to providing extra weeks of tutoring to the student.
- Tutoring is not provided during school vacations unless students are enrolled in a district summer school program.

For information about the Home/Hospital Instruction program please call EVSD Special Programs at 241-5024 or contact your school counselor, principal or nurse.

GUIDELINES FOR CHILDREN WITH LIFE-THREATENING CONDITIONS

Washington law defines a life-threatening condition as “a health condition that will put the child in danger of death during the school day if a medication or treatment order and a nursing plan are not in place.” Children with life-threatening conditions such as severe bee sting or food allergies, severe asthma, unstable diabetes, severe seizures, etc., are required to have a medication or treatment order and nursing plan in place before they start school. The medication or treatment order must be from the child’s licensed health care provider.

If a medication or treatment order is not provided, the chief administrator of the school is required to exclude the child until such order has been provided.

It is vital to your child’s safety during the school day that **if your child has a life-threatening health condition that may require medical services to be performed at school, you immediately notify your school’s principal or school nurse.** The necessary forms will be provided and a time will be arranged for you to meet with your child’s school nurse.

Please call the Registered Nurse at your school if you have any questions or would like further clarification.

AMERICANS WITH DISABILITIES ACT (ADA)

Individuals with disabilities who may need a modification to participate in programs and/or meetings held in the District should contact the school or district office location no later than three (3) days prior to the program/meeting so that arrangements for modification or accommodations can be made.

STUDENTS WITH DISABILITIES

Policy and Procedure No. 2161 and 2162 address education of students with disabilities as it pertains to the Individuals with Disabilities Act (IDEA) and Section 504 of the Rehabilitation Act of 1973. Questions pertaining to IDEA or Section 504 should be directed to the Special Programs Department at 241-5039.

McKINNEY-VENTO HOMELESS EDUCATION ACT

The McKinney-Vento Homeless Education Assistance Act is a federal law that ensures immediate

enrollment and educational stability for homeless children and youth. McKinney-Vento provides federal funding to states for the purpose of supporting district programs that serve homeless students.

Defining Homeless

The McKinney-Vento Act defines homeless children as "individuals who lack a fixed, regular, and adequate nighttime residence." The act provides examples of children who would fall under this definition:

- Children and youth sharing housing due to loss of housing, economic hardship or a similar reason
- Children and youth living in motels, hotels, trailer parks, or camp grounds due to lack of alternative accommodations
- Children and youth living in emergency or transitional shelters
- Children and youth abandoned in hospitals
- Children and youth whose primary nighttime residence is not ordinarily used as a regular sleeping accommodation (e.g. park benches, etc.)
- Children and youth living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations
- Migratory children and youth living in any of the above situations

For questions about the McKinney-Vento Homeless Education Act please call East Valley School District at 924-1830.

HOMESCHOOLING DECLARATION REQUIRED

In compliance with state law, parents providing home-based instruction to their children must file a Declaration of Intent with their local school district by September 15, or within two weeks of the beginning of any public school quarter or semester. Parents living in our district may request this form from the Administration Office, 3830 North Sullivan, Building 1, Spokane Valley, WA 99216, or by calling 509-924-1830.

TITLE I/LEARNING ASSISTANCE PROGRAM (LAP)

Title I, Part A of the Every Student Succeeds Act (ESSA) provides financial assistance to states and school districts to meet the needs of educationally at-risk students. The goal of Title I is to provide extra instructional services and activities which support students identified as failing or most at risk of failing the state's challenging performance standards in mathematics, reading and writing.

LAP programs serve eligible students who need academic support for reading, writing and math or who need readiness skills to learn these core subjects. With a special emphasis on reading literacy in the early grades, schools use their state LAP funds to deliver supplemental services that give these students the strong start they need for academic success.

For questions regarding either of these programs, please call the Teaching & Learning Department at 241-5012.

SPECIAL EDUCATION—CHILDFIND

"Child find" refers to the process of locating, identifying, and evaluating children with disabilities to ensure that they receive services to which they are entitled. Children and youth, ages birth to 21, living in the East Valley School District, who are suspected of having a disability may be referred for a possible evaluation to determine if they are eligible for special education services. If your family is living in a temporary situation, you may contact the district where you are staying to schedule a screening.

Who to Contact:

- **Preschool children:** If you are aware of a preschooler, from birth through 5 years old, who has or may have a developmental disability, please call 509-241-5039.
- **School age children and youth:** If you have a child already in an East Valley School who may be in need of special education services, please call the school directly and ask to speak with the School

- Psychologist assigned there or express your concern to your child's teacher, counselor, or principal.
- **Students in private schools:** If a student lives in East Valley School District but attends a private school in another district, he or she may be referred for a possible evaluation and, if eligible, receive special education services at a public school site. If you suspect a private school student is in need of special education services, check with the private school to see which school district they are located within and who you should contact or contact EVSD Special Programs for assistance at 509-241-5039.

WAC 392-172-100 Child find. (1) The local district or other public agency shall conduct child find activities that apply to students ages birth through twenty-one for the purpose of locating, evaluating and identifying students with a suspected disability, regardless of the severity of their disability, who are residing within the boundaries of the district or other public agency and who are not currently receiving special education and related services. More information can be found in Policy and Procedure No. 2161 located on the evsd.org website.

Parents and other members of the public have the right to request policies and procedures and any required evaluations, plans, and reports relating to the Special Education Program may be sent in writing to Maureen Lyden, Director of Programs, East Valley School District, 3830 N. Sullivan Bldg 1, Spokane Valley, WA 99216.

ENGLISH LANGUAGE LEARNER SUPPORT

East Valley receives funding from the state through TBIP (Transitional Bilingual Instructional Program) and Title III to provide programs to students to ensure equal educational opportunities for students whose primary language is other than English.

Student Eligibility and Placement

Eligibility begins with the administration of a Home Language Survey at registration to determine if a language other than English is spoken at home and if the child first spoke a language other than English. If the child speaks a language other than English, the student's English language ability is measured with a language proficiency screener within the student's first 10 days of attendance.

Students scoring at the Emerging or Progressing Levels are eligible for TBIP services.

Students who score at the Transitional Level are not eligible.

Under federal guidelines, parents must be informed of student placement in a language program within 30 days of placement.

For questions related to this program please call the EVSD Special Programs Department at 241-5024.

ECEAP—EARLY CHILDHOOD EDUCATION ASSISTANCE PROGRAM

ECEAP (Early Childhood Education and Assistance Program) is a comprehensive preschool program that provides free services and support to eligible children and their families. The goal of the program is to help ensure all Washington children enter kindergarten ready to succeed.

The program includes:

- Early learning preschool
- Family support and parent involvement
- Child health coordination and nutrition

For questions about the ECEAP program please call EVSD Special Programs at 241-5039.

HIGHLY CAPABLE PROGRAM, PEP

East Valley School District follows Policy and Procedure 2190 which guides the district's offerings of appropriate instructional programs to meet the needs of highly capable students of school age, grades K-12. Although identification of students may occur throughout the school year, major identification activities take place in the early spring. Anyone may nominate an East Valley student to be assessed to determine if the student qualifies to participate in the Highly Capable Program.

The district nomination form is available through school offices. Information about the nomination, selection and appeals process and program options is also available through school offices. For more information, please contact District Coordinator, Lorri Reilly at 241-5012 or Highly Capable program teachers, Heather Schultz and Nicole Sweet at 927-3228.

DRUG AND ALCOHOL USE AND ABUSE PROGRAM

Students will not possess, use or deliver, distribute, sell, offer to sell, or arrange to sell or be under the influence of, or show evidence of having used or abused any controlled substance or counterfeit substance (identified in RCW 69.50.204) or any illicit drugs or alcohol as those terms are used in federal anti-drug and alcohol laws, including 20 U.S.C.3171, 3221, etc., nor will they be in possession of drug paraphernalia as defined by RCW.69.50.102.

1. On the school grounds during, immediately before, or immediately after school hours (including District transportation).
2. On the school grounds or District transportation at any other time when the school, school grounds or District transportation are being used for any school activity, function, or event.
3. Off the school grounds at a school function or event.
4. On or off school property when the possession, use, transmission, distribution or sale of said item (s) has a material and substantial adverse impact on any or all aspects of the educational process.

Necessary corrective actions:

- Any student, while on school property or while attending a school-sponsored activity, who sells or distributes drugs or any substance under the guise of being a drug or controlled substance to any other person shall be reported to a law enforcement agency and shall be recommended for long-term suspension or expulsion.
- Any student, while on school property or while attending a school-sponsored activity, who possesses, uses, consumes or exhibits the effect of having consumed or used alcohol, drugs, narcotics or other mood-altering substances not consumed or taken at the direction of a physician, shall be recommended for a short-term suspension of a maximum of ten consecutive school days.
- Any costs of participation in any of said programs shall be borne by the student and /or his or her parent or guardian.
- Failure to comply with and adhere to all the requirements of programs and/or services shall result in a recommended suspension of a minimum of ten consecutive school days.

STUDENT RIGHTS AND RESPONSIBILITIES

East Valley School District's policies and procedures concerning student rights and responsibilities (behavior, attendance, discipline, etc.) are available from each school principal and can also be viewed on the district website. Policy Series 3000/Students.

RIGHTS UNDER THE FAMILY EDUCATIONAL RIGHTS & PRIVACY ACT (FERPA)

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. These rights are:

- The right to inspect and review the student's education records.
- The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate or misleading.
- The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent (See "Student Records and Directory Information").
- The right to file a complaint with the U.S. Department of Education concerning alleged failures by the district to comply with the requirements of FERPA.
- The right to a description of who is considered to be a school official and what is considered to be a legitimate educational interest so that information may be shared with that person.
- The right to information about who to contact to seek access or amendment of education records.

PUBLIC PARTICIPATION

Applications, policies, procedures, evaluations, plans and reports related to special education will be made available to parents and other members of the general public through the District's Special

Programs Department. For information, call 241-5039.

PROHIBITION OF HARASSMENT, INTIMIDATION OR BULLYING

Harassment, intimidation and bullying means any intentionally written message or image including those that are electronically transmitted verbal, or physical act including, but not limited to, one shown to be motivated by race, color, religion, ancestry, national origin, gender, sexual orientation, mental or physical disability, or other distinguishing characteristics when the act physically harms a student, damages their property, substantially interferes with a student's education, creates an intimidating or threatening educational environment, or substantially disrupts the orderly operation of the school. Complaints regarding harassment, intimidation or bullying are addressed through Policy and Procedure No. 3207. Individuals who believe they have been the victim of harassment, intimidation or bullying, or know of such an incident, may contact their school administrator or counselor. Complaint forms are available at each school site, and if not resolved following investigation the administrator or counselor will forward the complaint to Neale Rasmussen, the District Compliance Officer, for further investigation.

NON-DISCRIMINATION

East Valley School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The following employees have been designated to handle questions and complaints of alleged discrimination: Title IX Coordinator: Thomas Gresch, grescht@evsd.org; ADA/Civil Rights Compliance Coordinator: Jane Stencel, stencelj@evsd.org; Section 504 Coordinator: Maureen Lyden, lydenm@evsd.org. They can also be contacted at 3830 N. Sullivan Rd Bldg. 1, Spokane Valley, WA 99216, Phone: (509) 924-1830. Please see the following page for the complaint procedure.

EVSD #361 Discrimination Complaint Procedure

COMPLAINTS ABOUT DISCRIMINATION, DISCRIMINATORY HARASSMENT, AND SEXUAL HARASSMENT

What is discrimination?

Discrimination is unfair or unlawful treatment of a person or group because they are part of a defined group, known as a protected class. Discrimination may include treating a person differently or denying someone access to a program, service, or activity because they are part of a protected class, or failing to accommodate a person's disability.

What is a protected class?

A protected class is a group of people who share common characteristics and are protected from discrimination and harassment by federal, state, or local laws. Protected classes under Washington state law include sex, race, color, religion, creed, national origin, disability, sexual orientation, gender expression, gender identity, veteran or military status, and the use of a trained dog guide or service animal.

How do I file a complaint about discrimination?

If you believe that you or your child has experienced unlawful discrimination or discriminatory harassment at school based on any protected class, you have the right to file a formal complaint. For a full copy of the school district's nondiscrimination procedure, visit

https://www.evsd.org/UserFiles/Servers/Server_374609/File/Human%20Resources/Discrimination%20Complaint%20Form.pdf or contact the school district at **509-241-5025**.

Before filing a complaint, you may wish to discuss your concerns with your child's principal or with the school district's Section 504 Coordinator, Maureen Lyden, lydenm@evsd.org, 509-241-5020, the Title IX Officer, Thomas Gresch, grescht@evsd.org, 509-241-5053 or the Civil Rights Compliance Coordinator, Jane Stencel, stencelj@evsd.org, 509-241-5025. This is often the fastest way to revolve your concerns.

Step 1: Complaint to the School District

In most cases, complaints must be filed within one year from the date of the event that is the subject matter of the complaint. A complaint must be in writing, describe what happened, and state why you

believe it is discrimination. It is also helpful to include what actions you would like the district to take to resolve your complaint. Complaints may be submitted by mail, fax, e-mail, or hand delivery to any district or school administrator or the district's Compliance Coordinator.

When the school district receives your written complaint, the Compliance Coordinator will give you a copy of the district's discrimination complaint procedure. The Compliance Coordinator will then make sure that the school district conducts a prompt and thorough investigation. You may also agree to resolve your complaint in lieu of an investigation.

The school district must respond to you in writing within 30 calendar days after receiving your complaint, unless you agree on a different date. If exceptional circumstances related to the complaint require an extension of the time limit, the school district will notify you in writing about the reasons for the extension and the anticipated response date.

When the school district responds to your complaint, it must include:

- A summary of the results of the investigation;
- Whether or not the school district has failed to comply with civil rights requirements related to the complaint;
- Notice of your right to appeal, including where and to whom the appeal must be filed; and
- Any corrective measures determined necessary to correct any noncompliance.

Step 2: Appeal to the School District

If you disagree with the school district's decision, you may appeal to the school district's board of directors. You must file a notice of appeal in writing to the secretary of the school board within 10 calendar days after you received the school district's response to your complaint.

The school board will schedule a hearing within 20 calendar days after they received your appeal, unless you agree on a different timeline. At the hearing, you may bring witnesses or other information related to your appeal.

The school board will send you a written decision within 30 calendar days after the district received your notice of appeal. The school board's decision will include information about how to file a complaint with OSPI.

Step 3: Complaint to OSPI

If you do not agree with the school district's appeal decision, you may file a complaint with the Office of Superintendent of Public Instruction (OSPI). A complaint must be filed with OSPI within 20 calendar days after you received the district's appeal decision. You may send your complaint to OSPI by e-mail, mail, fax, or hand-delivery: *E-mail:* Equity@k12.wa.us *Fax:* (360) 664-2967 *Mail:* OSPI Equity and Civil Rights Office, PO Box 47200, Olympia, WA 98504-7200.

Complaints cannot be filed with OSPI unless they have already been raised with the school district and appealed, as outlined in Steps 1 and 2 above, or if the school district did not follow the correct complaint and appeal procedures.

For more information, visit www.k12.wa.us/Equity/Complaints.aspx, or contact OSPI's Equity and Civil Rights Office at (360) 725-6162/TTY: (360) 664-3631 or by e-mail at equity@k12.wa.us.

SEXUAL HARASSMENT PROHIBITED

Students and staff are protected against sexual harassment by anyone in any school program or activity, including on the school campus, on the school bus, or off-campus, such as a school-sponsored field trip.

Sexual harassment is unwelcome behavior or communication that is sexual in nature when:

A student or employee is led to believe that he or she must submit to unwelcome sexual conduct or communications in order to gain something in return, such as a grade, a promotion, a place on a sports team, or any educational or employment decision, or the conduct substantially interferes with a student's educational performance, or creates an

intimidating or hostile educational or employment environment.

Examples of Sexual Harassment:

- Pressuring a person for sexual favors
- Unwelcome touching of a sexual nature
- Writing graffiti of a sexual nature
- Distributing sexually explicit texts, e-mails, or pictures
- Making sexual jokes, rumors, or suggestive remarks
- Physical violence, including rape and sexual assault

How do I report sexual harassment?

You can report sexual harassment to any school staff member or to the district's Title IX Officer: **Thomas Gresch, 509-924-1830, grescht@evsd.org**

Formal and informal procedures for reporting, receiving, investigating and resolving complaints or reports of sexual harassment are described in school board procedure 5013.

PUBLIC RECORDS REQUESTS

Requests for disclosure of public records should be sent to Jodi Brown, Executive Assistant to the Superintendent at East Valley School District, 3830 North Sullivan, Bldg 1, Spokane Valley, WA 99216. Phone: (509) 241-5032.

SCHOOL LEVEL PERFORMANCE REPORT

The 2017-2018 District Performance Report is available on the District website and includes the most current student achievement data. Parents may visit the website (www.evsd.org). The reports are listed under Parent Resources on each schools' webpage.

Title 1: Annual Parent Notification

Our schools listed below receive federal funds for Title I programs that are part of the Every Student Succeeds Act (ESSA) 2015. We will provide you with additional information about this law and its impact on the education of students throughout the United States as the year progresses.

Under ESSA, you have the right to request information regarding the professional qualifications of your child's classroom teacher(s). If your child also receives services from a Title I paraprofessional, you have the right to request information regarding his or her professional qualifications, as well. If you request this information, our district Human Resources office will provide you with the following as soon as possible:

- a) Whether or not the teacher has met Washington's licensing requirements for the grade level(s) and core academic subject(s) taught by the teacher;
- b) If the teacher is teaching under an emergency status for which state licensing requirements have been waived;
- c) The education level and subject area (field of discipline) of the teacher's college degree major and for any graduate degree or certificate; and
- d) If your child is receiving Title I services from paraprofessionals, his or her qualifications.

If you would like to request this information, please contact:

Thomas Gresch, Executive Director of Operations, 241-5053 or Lorri Reilly, Director of Teaching and Learning, 241-5012.

EVSD Title 1 Schools:

Trent Elementary
Trentwood Elementary
Otis Orchards Elementary
East Farms Elementary

SAFE CELEBRATIONS

Traditionally, various celebrations at school have been accompanied by treats provided by families. With food allergies so numerous in our district, we must be careful to determine that foods are safe for all students. Food brought into the school for group consumption by students during the school day will be commercially prepared and clearly labeled with ingredients. **Please read labels carefully before bringing to school.**

Please be assured that we are not against celebrations. We simply need to ensure our students remain safe at school. Thank you.

PESTICIDE NOTIFICATION

State law requires school districts to notify parents/guardians of students and employees of the school's pest control policies and methods. Though spray applications are primarily conducted when school is not in session and the area is posted, some might want prior notification of applications at their school. If you would like to be placed on a list to receive prior notification at your school, please contact Thomas Gresch, Executive Director of Operations, by phone at 241-5580 or via email at grescht@evsd.org. The list will be kept from September through August. To remain on the list, you will need to renew your request on an annual basis.

FIREARMS OR DANGEROUS WEAPONS PROHIBITED

It is a violation of district policy and state and federal law for any person to carry a firearm or dangerous weapon on school premises, school-provided transportation, or non-school facilities when being used for school activities.

ASBESTOS HAZARD EMERGENCY RESPONSE ACT (AHERA)

In compliance with the U.S. Environmental Protection Agency (EPA) Asbestos Hazard Emergency Response Act (AHERA) East Valley School District contracted with Northwest Educational Service District 101 (NEWESD 101) of Spokane, Washington to conduct a three-year asbestos re-inspection of all school buildings. An EPA-accredited Asbestos Inspector and Management Planner has performed the required inspection and reassessment of each category of asbestos containing building material (ACBM) and noted any significant changes from 1988, yearly to current year. Re-inspections will assist the school district in the process of safely managing each ACBM within our district.

The AHERA Re-inspection Report and Management Plan (2012) is available to the general public and can be reviewed at any time during normal school hours. A designated person is available during regular District Office hours to answer any questions regarding ACBM in our buildings. The designated person can be contacted through the Maintenance Department.

No-friable ACBM are present in most of the District's buildings. All known ACBM are listed in the District's management plan, and were found to be in good condition and are being continually maintained in accordance with all Washington State and Federal laws.